

**WMPLC – Waste Management Public Liaison Committee
Meeting Minutes - Monday, August 25, 2014 – 7:30am
254 Westbrook Road, Ottawa**

		Action Items
1. Attendance, Welcome, and Review of Agenda	<p>Councillor Allan Hubley, Councillor Marianne Wilkinson, Councillor Eli El-Chantiry (Chair), Citizen reps Greg Leblanc, Bob Hillary, Lauren Ashe, Janet Mason, Jana Makusova; Ross Wallace, District Mgr WM; Wayne French, Director WCEC WM; Wendy Storey, Admin; guest – Tim Murphy, Project Mgr, WCEC;</p> <p>Regrets: Councillor Scott Moffatt; Councillor Shad Qadri</p> <p>Meeting commenced at 7:35 am.</p>	
2. Intro of Wendy Storey as scribe	<p>Wendy is replacing Pat Tait who is no longer able to continue as Committee Secretary for personal reasons.</p>	
3. Approval of June 30, 2014 minutes	<p>After review by the Committee, the Chair proposed that the revised draft version of the June meeting minutes prepared by Pat Tait and including additions from Janet Mason be approved. Moved by Wayne French, seconded by Bob Hillary. Unanimously approved.</p>	
4. Business arising from minutes of June 30, 2014	<p>No further discussion on the minutes.</p>	
5. Table and discussion on Terms of Reference (ToR)	<p>Version 2 of the Draft ToR was prepared and presented by Janet Mason. The draft ToR was accepted with the following modifications: 1) Under .3 Members, it should be indicated that the Secretary is a non-voting member; (2) Under .5 Roles and Responsibilities, the Committee may appoint someone to replace the Chair should he/she be unable to attend a meeting; (3) Also, under this section, the Secretary forwards approved final minutes to the WCEC WM Director to arrange posting to the PLC section of the WM website; (4) under 7. Communications, add that meeting minutes and ToR will be made public (i.e. via the WM website), following approval by the Committee.</p> <p>Moved by Marianne Wilkinson to accept the revised ToR. Seconded by Allan Hubley. Unanimously approved.</p>	<p>JANET will update and finalize the ToR and send to ELI, WAYNE, and WENDY. WENDY will then send the ToR to the Committee. WAYNE will arrange posting of ToR to PLC section of WM website.</p>
6. Review of Project Status and comments received on Draft EPA	<p>Tim Murphy presented the Summary of Stakeholder Comments/Responses on Draft WCEC APA for WCEC PLC. He indicated that the appeal period ended on August 20, 2014 and no appeals had been received. The Agricultural and Rural Affairs Ctee. has a holding zone in place pending the site plan control agreement results.</p> <p>The next step is to submit an environmental compliance approval application to the Ministry of Natural Resources (MNR) within the next few weeks. Tim stated that the once the application is submitted, it will be made available on the WM website, via drop-offs, in the local paper, etc. and that the WMPLC will be advised.</p> <p>Questions and comments were made by Committee members regarding odours and odour control, property values, compensation possibilities,</p>	<p>TIM will make modifications to the Summary, as recommended by the PLC</p>

	<p>environmental assessment compliance, recyclables in the landfill, groundwater and well monitoring, community relations, cause of ground level ozone, meteorological stations, impulse noise monitoring, and letters of concern from the public re: landfill expansion and odour monitoring . It was recommended by a Committee member that the following be added to the end of the paragraph in the "Service Area" section of the Summary: "...and will be discussed as part of the Host Agreement as well."</p> <p>Re: meteorological stations, Tim indicated that WM was instructed by the provincial and federal governments to use the airport model, but that they would still also use the small meteorological station on-site at the landfill. A Committee member recommended that this be included in the Summary. The Committee Chair proposed that before the Summary is posted, the Committee should approve it.</p> <p>A public citizen had recommended in a letter that Odotech technology be used to measure odours. A Committee member requested that the minutes include a link to Odotech's website: http://www.odotech.com/en/</p> <p>Ross said that he knows about Odotech and that WM has been in touch...went through the process in 2011. The Committee Chair said that it was important to at least ensure that the voice of the people is heard.</p>	<p>JANA to look into cause of ground level ozone</p> <p>WM to lead discussion on Odotech at next PLC meeting.</p>
7. Odour Monitoring	See above.	
8. Scribe/Note Taker	Not addressed other than intro. of new scribe (Secretary) at the beginning of the meeting.	
9. Open mike	<p>Janet said that she found Meeting Wizard good to use and suggested Wendy use it to set meetings for the next 3 months.</p> <p>Tim re-iterated that the Committee will be notified when the environmental compliance approval application is submitted.</p> <p>Jana supported/echoed Janet's question re: how to deal with the documents and materials coming to us (she asked about e-mails) from the public. Re: WC's design for landfill liner - Tim's answer was that WM received no direct questions referring to the liner, however, a coalition did ask about the liner. He also confirmed that a double liner has been proposed in the landfill design.</p> <p>Janet asked about how documents from the CLC are to be addressed by the PLC. Eli said this would be discussed at the next meeting.</p>	<p>WENDY – consult Committee members and set meeting dates for next 3 months</p> <p>ELI – agenda item to discuss CLC issues.</p>
11. Meeting adjournment – details of next meeting	<p>The meeting was adjourned by the Chair at 9:05am. All in favour.</p> <p>Next meeting will be Monday, September 29, 7:30am at 254 Westbrook Road. Eli and Wayne will provide Wendy with an agenda to send out to the Committee members along with the draft August minutes at least 1 week prior to the meeting.</p>	